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OWN FAMILY INSTRUCTIONS FOR STUDENTS 2016

Please read the following VERY carefully! It is important to understand YOU are the ONLY contact with your French family. Therefore, all arrangements, including transportation, must be arranged between you and your French family before your departure from the U.S.

- VIE DOES NOT keep in contact with your requested host family. You are the sole contact with the family until your departure from the U.S. Therefore, it is your responsibility to reconfirm the exact dates of the Family Stay with your requested host family once you have your Tentative Itinerary, which you will receive in January for Spring programs, and in March for Summer Programs.
- Our Paris office will only contact your French host family approximately two weeks prior to your arrival in France to give them the place and time to pick you up and to return you to your group (this will be the same location as the Family Stay drop-off with the rest of the group). The Paris office *does not* make independent travel arrangements for you.
- If your requested host family does not live in the same geographical area where the Family Stay is for the rest of the group, you and/or your requested host family will need to arrange for transportation to and from their home. You should be prepared to travel independently to your Family Stay location and reserve all necessary flights or trains on your own **well in advance of your departure**.

If you have questions or concerns about the Own Family Request Forms, please talk with your Organizing Teacher before submitting your request.

As a student who would like to stay with a French family of your own choosing during the Family Stay, you must submit the following 4 items to VIE no later than **November 15** for Spring travelers, and **January 15** for Summer travelers:

- 1. Own Family Release Form** with complete information about the Own Family in France, including address and phone number(s). Request this form from your Organizing Teacher.
- 2. Attestation d'Accueil** indicating your requested host family will be able to welcome you during the dates of your entire program. This form must mention that the family can host you anytime during your program in France since the specific dates may not yet be decided. Form must be signed by the French family.
- 3. "Chère Famille" letter** written to a family whom you do NOT know to be used by VIE if the family you had arranged has a last minute emergency and is no longer able to host you.
- 4. Family Stay Application** for emergency use by VIE.



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2016 OWN FAMILY RELEASE FORM

To: All VIE program participants who wish to make their own arrangements in place of the VIE sponsored Family Stay.

Please complete and return this form as well as the Proof of Invitation Form to Vistas In Education no later than *November 15* for spring groups & *January 15* for summer groups, along with your Family Stay Application and your generic “*Chère Famille*” letter.

Students staying with a family they know must still complete the Family Stay Materials (**Family Stay Application and *Chère Famille* letter**) in case a last-minute placement is necessary.

All of these forms should be submitted together to Vistas In Education by **November 15** for Spring programs and **January 15** for Summer programs.

Dear VIE:

_____ (Participant’s name) _____ (Organizing Teacher’s name / school name)

The above-named participant has my permission to stay with a family of our own choosing rather than with a regularly selected VIE family for the period of time that his/her group will be staying with VIE host families. I assume complete responsibility for the above-named participant from the time that he/she leaves the group until the time that he/she rejoins the group at the appointed place and time. I release VIE and the VIE Organizing Teacher from any and all responsibility and liability for the above-named participant for the duration of the time that the participant is away from the group.

I have already contacted the below-named family and confirmed that they will receive my son/daughter during the Family Stay portion of the trip. I am attaching the Proof of Invitation Form also, proving that the family will be able to host my son/daughter. We have read over the Own Family Instructions and agree to the terms.

_____ (Signature of Parent or Guardian) _____ (Date)

My son/daughter will be visiting:

Name _____ Phone _____

Address _____ Email _____

***Remember to attach the Proof of Invitation Form or your request will NOT BE ACCEPTED.**

apec
12, rue Sainte-Anne • 75001 PARIS
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ATTESTATION D'ACCUEIL

Je soussigné M., Mme
plaisir

du

, certifie accueillir avec
au

Nom

Prénom

Adresse :

Téléphone fixe :

Portable :

Email :